



# The Aesthetic Surgery Education and Research Foundation Silent Auction Donor Rules and Regulations

Jacob K. Javits Convention Center, New York, New York  
In conjunction with *The Aesthetic Meeting 2018*

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**Thank you for supporting ASERF's Mission to fund research which enhance the practice of aesthetic plastic surgery.**

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1. For each item you are donating, please complete and submit a Donation Commitment Form to [erika@surgery.org](mailto:erika@surgery.org) no later than **Friday, March 9, 2018**.
2. All restrictions or limitations upon the donated item must be disclosed.
3. The retail value assigned to the donated item must be accurate.
4. ASERF will review your Donation Commitment Form. Within five (5) business days of submission, ASERF will approve, deny or respond with conditions to your proposed donation.
5. Once approved, you may not substitute or remove any donated item.
6. Donor shall never bid, nor alter or manipulate the auction item its terms or any bids.
7. Donor shall maintain title to and possession of the donated item until sold and delivered to the winning bidder. At no time will ASERF take possession of the donated item.
8. Sales and/or use tax, if any, is to be collected and/or paid by donor.
9. ASERF reserves the right to remove any donated item from the silent auction.
10. Donor shall provide visual display materials of the donated item, such as the actual item, photos of item with detailed information or videos of the item as it would be typically used by bidders.
11. ASERF shall provide a display unit for exhibitor's item with appropriate signage designating Donor as an auction participant.
12. ASERF shall monitor the bidding process.
13. ASERF shall act as the final authority in resolving all disputes, including whether any bidders were in fact qualified to bid. ASERF shall determine the proper resolution of all disputes in its sole and absolute discretion, including potentially removing the item from the auction or requesting sealed bids.
14. Upon payment, ASERF will provide a receipt to the winning bidder for presentation to Donor.
15. ASERF will provide the winning bidder's name, address, and contact information to Donor within one (1) week of the close of the auction.
16. Donor shall be responsible for transferring any certificate, title or warranty to the winning bidder.
17. Donor shall be responsible for fulfilling all terms and conditions in its Donation Commitment Form.
18. Violation of any of these Rules and Regulations will result in Donor losing its extra booth points for participating in the Silent Auction.

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### Silent Auction Hours

*Auction will be held online from Monday, April 9 – Monday, April 30, 2018.*

### Inside the Aesthetic Marketplace in Booth #743

Saturday, April 28 – 9 AM to 5:00 PM  
Sunday, April 29 – 9 AM to 5:00 PM  
Monday, April 30 – 9 AM to 2:00 PM

**Auction officially closes at 2:00 PM ON MONDAY, APRIL 30, 2018**

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The Aesthetic Surgery Education and Research Foundation	Donating Company/Individual
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date Accepted: _____	Date Signed: _____

Return form via email to [erika@surgery.org](mailto:erika@surgery.org) or via fax to 212.921.0011