



THE AESTHETIC SURGERY EDUCATION
AND RESEARCH FOUNDATION

Grant Application

The Aesthetic Surgery Education & Research Foundation

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**All grant applications must be completed and submitted electronically as a pdf to aserf.org.
Handwritten applications will not be accepted.**

Submission Instructions for Your ASERF Interim Research Grant Application

The Aesthetic Surgery Education & Research Foundation (ASERF) is required by the I.R.S. to document the appropriate disbursement of funds, as well as maintain progress reports on the funded programs. To assure that we meet this obligation, award recipients will be required to provide financial and presentation progress reports at 6 months. Failure to comply will result in the inability to be considered for future awards.

The final progress report should list additional grant proposals you have submitted, or support you have received because of this research funding.

Applications will be reviewed quarterly and notice of award will be made within a reasonable period of time.

Please use the attached official Interim Research Grant Application. Do not exceed space provided.

Note: If your address or other pertinent data were to change at any time after submitting this application, you must notify the granting organization.

To facilitate your completion of this form and ensure success, the Research Grant Committee offers the following suggestions:

Purpose - A statement on the clinical relevance of the project is perhaps the most important information you can provide. List your hypothesis and specific aims.

Background/ References - List a concise summary of previous work. State your understanding of the available knowledge pertaining to the subject. Include your critical analysis of past deficiencies. If you have preliminary data of your own, include it here.

Methods - We need to know exactly how you are going to do your research. For human subject review, simply tell us what safeguards you have selected (patient permission forms, etc., or use guidelines established by nearby medical schools or those of your own hospital).

Facilities - Tell us where you are going to perform these studies. Your office? Laboratory? Other (please describe)?

Budget - ASERF will consider budget requests of projects for any amount. A comprehensive budget must be submitted with the proposal. The ultimate decision on the funding organization will be determined by the Committee. **ASERF does not pay for indirect or administrative costs.**

Sponsor - Note that Residents, Fellows and non-members require the sponsorship of a Member or Candidate of the Aesthetic Society. The majority of projects should be completed within 12 months following the award. Longer terms for projects must be documented on the grant application.

Eligibility - Applicant must be a Plastic Surgeon, MD, or PhD working in Plastic Surgery. Only ONE concurrent project will be funded per investigator.

Human or Animal Research Protocol - It is your responsibility to submit the grant application for review by your animal utilization or human subjects review committee for experimental work and to ensure it complies with the institution's regulations. All projects must receive a prior approval letter from your animal or human investigative review board. Applications without this approval letter, **WILL NOT** be processed.

Special Instructions:

Please provide a **DETAILED** budget for your research in the space provided on the following pages. Any unused funds must be returned to ASERF within 30 of program completion.

Payment Process is as follows:

ASERF pays 50% upon receipt of signed acceptance letter unless an IRB has not yet been approved, at that point 25% will be paid. Another 25% will be paid when IRB is in place.

25% paid upon first milestone - approximately 6 months out with progress report.

The remaining 25% will be paid upon receipt of final report with budget reconciliation to the ASERF office and submission of manuscript to ASJ.

As a condition of funding, additional information may be required on subsequent grants, papers, and presentations. Grant recipients must respond to these requests. As in all cases of funding, it is necessary to acknowledge ASERF grant support in any oral or written papers and the Aesthetic Surgery Journal (ASJ) will have the first right of refusal on public works.

Research progress must be presented at the ASAPS/ ASERF Research and Innovative Technology Luncheon during the annual meeting.

ASERF Interim Research Grant Application

Using the application form provided please complete in its entirety a 12 point font and limiting your proposal to the spaces provided. Applications disregarding the space limitations will be rejected.

Principle Investigator: _____ ASAPS Member #: _____

Affiliation: _____

Mailing Address: _____

Telephone : (____) _____ Email Address: _____

Status: Private Practice

Full-Time Academic Practice

Resident/Fellow

Total amount requested:\$ _____

Grant title (60 characters maximum): _____

Purpose of Project: (Briefly explain your hypothesis and specific goal. Describe the clinical relevance of the project.)

Background: (Concisely summarize your understanding of previous work pertinent to your proposed study. Include, when applicable, your past experience and preliminary data. List three to five pertinent references detailing techniques or previous investigations. Cite references sparingly and then only parenthetically within the text.)

Methods: (Describe, with precision, how you plan to carry out your study. Include a description of the experimental model, experimental design, patient selection, planned statistical methods, etc. Also define, where applicable, your mechanism for reviewing the safety of clinical investigations involving human subjects.)

Budget: (Please itemize the specific supplies necessary to accomplish the specific aims. The budget needs to be detailed and include all expenses referred to on the proposed methods. The Committee is reluctant to fund salaries and capital equipment purchases unless satisfactory justification is provided. The majority of the award should go to the execution of the project, not to the purchase of equipment. **Please note that ASERF, being a foundation, requires all Universities to remove all indirect costs for ASERF sponsored research. Please TOTAL and enter amount on front page of this application.**)

Collaboration: (List, where applicable, basic scientists or other consultants you have selected for collaborative assistance. What is their role? Attach a letter of support from each collaborator.

Facilities: (In what institution/laboratory will these studies be carried out? Describe facilities. Must coincide with the place where you will be located for the length of the project.)

Other Financial Awards and conflicts of interest: (List all other sources of funds currently available or pending for the project or for closely related studies. Include both sources and amounts. If other sources provide salaries, capital equipment or supplies, please specify. Please disclose any potential conflicts of financial interest.)

Previous Research Experience: Describe your prior investigative experience. Please indicate any ASERF grants received in the past.

By signing this application, I agree to abide by the conditions listed in the Submission Instructions.

Certification: I certify that use of human and animal subjects for this research complies with the guidelines of my instructional review board and animal utilization committees, and that this protocol has been approved by the local institutional review boards for experimental/clinical research. **Each applicant must include the appropriate human subject and/or animal care approval documentation from your institutional review board and/or animal utilization committee.**

Indemnification: I hereby agree to hold harmless, defend and indemnify ASERF, including all related individuals responsible for approving or funding this project, as to any and all fines, costs or legal fees resulting from any regulatory or legal even related to this project.

Ethics Statement: I hereby certify that the above project will be conducted under the ethical standards and research policies currently existing in the institution where the research will be conducted. If the sponsoring institution does not have such a policy, I will adhere to the standards relating to the ethics in research exposed from the time to time by the Public Health Service and the National Science Foundation. I further understand that violation of such standards could subject me to sanctions by the institution where the research will be conducted and/or by the Aesthetic Surgery Education and Research Foundation. **ASAPS #** _____

Investigator (please print): _____ Date: _____

Investigator Signature: _____

SS# _____ Employer Tax I.D.#: _____

Sponsorship: Research grants are awarded to Members and Candidates for Membership of the Aesthetic Society, or to Residents/Fellows sponsored by one of the above. If you are not a Member or Candidate, please ask your sponsor to sign below, and answer the questions that follow. By signing the application, the sponsor is agreeing to ensure that the Resident/Fellow will be available to carry out the proposed research him or herself.

ASAPS # _____

How Long with Resident/Fellow be available to carry out these studies under your sponsorship?

Start Date: _____ End Date: _____

What percent of the Residents/Fellow's time will be "protected" to do this research? _____

Sponsor (please print): _____ Date: _____

Sponsor Signature: _____

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